

INFORMATION AND KNOWLEDGE MANAGEMENT

DESCRIPTION	UNIT STANDARD	UNIT STANDARD TITLE	LEARNING OUTCOMES	DURATION (DAYS)	NQF LEVEL	CREDIT
INFORMATION MANAGEMENT	120304	Analyse, interpret and communicate information	Collating and categorising information.	2	5	9
			Analysing information.			
			Developing conclusions and recommendations.			
			Communicating conclusions and recommendations according to organisational and legislative requirements.			
KNOWLEDGE MANAGEMENT	115405	Apply principles of knowledge management to organizational transformation	Analyse the essential elements of the Knowledge Economy.	2	5	10
			Identify the essential features of the Human Capital in an organisation.			
			Provide an analysis of the Structural Capital in an organization.			
			Indicate how an organization uses its Customer Capital.			
			Establish the relationship between Intellectual Capital and Knowledge Management.			
Demonstrate the potential relationship between Knowledge Management and Organisational Transformation.						